



THE NATIONAL VETERANS EMPLOYMENT & EDUCATION COMMISSION AWARDS

The first American Legion Veterans Employment and Education (VE&E) Commission Award was established in 1947, and recognized individuals across the country who had established outstanding records in the employment and retention of workers with disabilities. Since that time, categories were added to the current nine award programs.

The VE&E Commission is striving to award all possible pending awards that are available to The American Legion. We implore all departments to continue to submit award nominations for the awards with the hope that we receive all 400 + possible nominations. We are striving to reach 100% participation in this program.

1. **EMPLOYER OF VETERANS AWARD** - (SMALL)
2. **EMPLOYER OF VETERANS AWARD** - (MEDIUM)
3. **EMPLOYER OF VETERANS AWARD** - (LARGE)
4. **EMPLOYMENT SERVICE AWARD** - (DVOP)
5. **EMPLOYMENT SERVICE AWARD** - (LVER)
6. **EMPLOYMENT SERVICE AWARD** - (LOCAL OFFICE)
7. **EMPLOYER OF OLDER WORKERS AWARD**
8. **ENHANCE THE LIVES OF DISABLED PERSON AWARD**
9. **MICHAEL GUTY HOMELESS VETERANS OUTREACH AWARD**

To be considered for the national award, the deadline for submittals to the VE&E Commission in Washington, DC is **January 15, of the following year.** Example: To be nominated for the 2018 awards the nomination must be in by January 15, 2019.

It is important that the department winners are submitted by this time to ensure that they are considered for the national award to be delivered at the annual National Convention. **Each of the national winners receives a stipend to help defray the cost of their representative's travel to the convention city to accept the award.**

We ask that you submit written correspondence, or fax, or send an electronic scanned copy in the form of an e-mail to our national headquarters office. Please title your letter '[Title] Awards- [Department name]'.

All entries must be accompanied by an official nomination form (see the following pages) and must not be longer than two pages of narrative. Supporting documents, which may also be submitted with the nomination, must not exceed ten pages.

NATIONAL VETERANS EMPLOYMENT & EDUCATION COMMISSION
1608 K STREET NW
WASHINGTON, DC 20006

OR FAX TO 202.861.0404
OR E-MAIL A SCANNED COPY
VE&E@LEGION.ORG

DEPARTMENTS MAY REPRODUCE ALL FORMS FOR WIDER DISTRIBUTION

BELOW IS A RECOMMENDED TIMELINE THAT EACH DEPARTMENT SHOULD FOLLOW

AWARDS ANNUAL TIMELINE																							
JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC												
all sub-entails are due to the National Economic Commission JAN 15	Economic Commission award	Send letter to all posts reminding them to begin search for award nominees			Send follow-up letter to posts		National awards are prepared for the previous year	Haqura will begin submitting nominations for this year	Department meet and set the deadline for award submissions	Department meets and submit national nominees to national headquarters													
<table border="1"> <tr> <td>Midwinter Awards Conference Selected</td> <td colspan="6">Department Conventions</td> <td>National Convention</td> <td colspan="4"></td> </tr> </table>												Midwinter Awards Conference Selected	Department Conventions						National Convention				
Midwinter Awards Conference Selected	Department Conventions						National Convention																
Recommended Department Timeline						Recommended Department Timeline																	

1. SEPTEMBER

- Departments require all posts to begin submitting nominations for the current year

2. OCTOBER

- Departments Set a Deadline for Submittals from their posts**

3. NOVEMBER - DECEMBER

- Departments meet and submit national nominees to National Headquarters**

4. JANUARY

- ALL SUBMITTALS FOR CONSIDERATION FOR THE NATIONAL AWARD ARE DUE NO LATER THAN JANUARY 15 TO THE NATIONAL VETERANS EMPLOYMENT AND EDUCATION COMMISSION**

5. FEBRUARY

Veterans Employment and Education Commission processes awards

6. MARCH

Veterans Employment and Education Commission Award Subcommittee meets and selects award winners

7. APRIL - MAY

Departments should send a letter to all the posts reminding them to begin the search for award nominees for the next year (current calendar year)

8. JUNE - JULY

Departments should send a follow-up letter to their posts

9. AUGUST

National Awards are presented for the previous year at the National Convention

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